

# CHOICE LONG ISLAND

PUTTING PEOPLE TO WORK SINCE 1974

## DIRECT DEPOSIT AUTHORIZATION FORM

Please print and complete ALL the information below:

Name/Nombre: \_\_\_\_\_ SSN# \_\_\_\_\_

Address/ Direccion: \_\_\_\_\_

City, State and ZIP/ Ciudad, EEstado y Codigo de Area \_\_\_\_\_

The diagram shows a check with the following fields and labels:

- Name** and **Address** (top left)
- 10003** (top right)
- DATE** (top right)
- PAY TO THE ORDER OF** (middle left)
- \$** (middle right)
- DOLLARS** (middle right)
- Bank Name** (bottom left)
- MEMO** (bottom left)
- 123456789** (bottom left, 9-digit routing number)
- 0000987654321** (bottom middle, Bank AC Number)
- 10003** (bottom right, Check Number)

Labels below the check:

- 9 digit routing number** (green arrow pointing to 123456789)
- Bank AC Number** (red arrow pointing to 0000987654321)
- Check Number** (blue arrow pointing to 10003)

Name of Bank: \_\_\_\_\_

Account Number: \_\_\_\_\_

9- Digit Routing Number: \_\_\_\_\_

Type of Account (Circle One):      **Checking**      **Savings**

E-mail/ Correo: \_\_\_\_\_

**CHOICE LONG ISLAND** is hereby authorized to directly deposit my pay to the account listed above. This authorization will remain in effect until I modify or cancel it in writing.

Employee Signature \_\_\_\_\_ Date: \_\_\_\_\_